

**PALMER TOWNSHIP RECREATION BOARD**  
**February 19, 2019**  
**7:00 PM**  
**GENERAL MEETING**

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The Palmer Township Recreation Board held a General meeting on Tuesday, February 19, 2019 at 7:00 p.m. at the Charles Chrin Community Center. The following were in attendance: Chairman Thom Lee, Vice-Chairman Liam Brohan, Members Richard Bulette, Cheryl Nielsen, Keith Horton, Kelly Higgins and Dan McKinney. Also, in attendance were Palmer Township Board of Supervisor Members Jeffrey Young and Robert Smith and Palmer Township Athletic Association President Chuck Romfo and Dave Dumpel.

**1. CONSENT CALENDAR**

A. Approval of Minutes – January 15, 2019.

INFORMATION

The Board needs to approve/disapprove the minutes of January 15, 2019.

Motion: Approve, Moved by Cheryl Nielsen, Seconded by Keith Horton  
Passed. 7-0.

Board Members voting Ayes: Lee, Brohan, Bulette, Nielsen, Horton,  
Higgins, McKinney

B. Approval of Minutes – November 20, 2018

INFORMATION

The Board needs to approve/disapprove the minutes of November 20, 2018

Motion: Approve, Moved by Liam Brohan, Seconded by Keith Horton.  
Passed. 7-0.

Board Members voting Ayes: Lee, Brohan, Bulette, Nielsen, Horton,  
Higgins, McKinney

## 2. OLD BUSINESS

### A. Palmer Township Athletic Association (PTAA)

#### INFORMATION

Lee thought we should back up a little to help Keith and Kelly with what happened prior to this meeting. The prior township manager presented a memorandum that things were being developed for the PTAA to become fully independent and that this board made recommendation to the Board of Supervisors. The recommendation was sent to David Colver.

Young and Smith stated they never saw a plan, and never had any presentation so options are still open. There has never been a plan by the Board of Supervisors. Lee proposed that this Board can put a proposal together to put in front of the Board of Supervisors and asked the PTAA to express what they are not happy with.

Questions were brought up about is this something that the PTAA wants and if it's the same things from the December meeting that is being requested?

Romfo stated that the PTAA can adapt to this request, they did not ask for it but can make it work.

McKinney mentioned that we are trying to take a step forward and to develop a framework from this meeting.

#### DISCUSSION

A discussion opened over responsibilities, Township versus PTAA. A block of time would be blocked off and the AA schedules would fall within. The township should receive revenue from the rental fees for tournaments. Revenue would go to a line item that replaces the turf field. Any percentage of the take cannot be monitored so we would need a fee structure. Concern arose about Community Center maintenance and all the facilities being kept up. McKinney made it clear that we want to support the PTAA, not take from them.

Smith made a point to confirm that the Concession Stand and Utility Center was built by the PTAA. Horton asked if they used Serve Safe for

the Concession Stand? They questioned what it was and McKinney explained that the Pool does it.

Romfo defined that we are the only township that has a residency restriction. Liam asked if non-residents would pay more. Romfo answered that non-residents would go on a wait list. We need to provide a product, need independent evaluators to take pressure off the township. Discussion continued other programs, ex: cadets, topped at 8<sup>th</sup> grade.

Higgins inquired how they intended to market to a tax paying parent the price increase? Romfo explained sports with a fee will be raised, in house sports will be reduced. McKinney asked for clarification in understanding that they are not opening up to everyone but getting enough to fill Palmer teams?

Discussion was brought back to everything must be put in writing and adopted. The PTAA board meets every second Thursday and then information is presented in the General Meeting, every third Thursday for approval. Lee asked which meeting would be beneficial for the Recreation Board to attend to be represented? General Meeting was the consensus.

Discussion continued with the two- or four-year debate to complete this turnover. Romfo has concern about the equipment turnover and request four years. He recommends to start in the calendar year 2020. Young asked if they had to make up the money given by the township. Romfo explained the cost structure. Smith also explained that the regular fees being kept over the next four years, 20 grand is the cost for replacing football helmets. Romfo went back to explaining raising league fees \$50.00 to \$75.00 and reducing in house sports to \$35.00, to create a nest egg, it will be reevaluated in two years and might have to raise fees again, and we will still be the best deal in town. The PTAA thinks ninety percent is completed and once the framework is done, the rest will work out. McKinney explained that Nazareth has to buy their uniforms, no storage, no collection.

Smith brought up two items, that the equipment is owned by the township but used by the PTAA for free so some specifications need to be ironed out. Maybe we can come up with a \$1.00 for 100 years contract. Romfo comfortable with a \$1.00 a year. Nielsen stated that possibly that can be revisited in ten years. Second, we definitely have to figure out a way to maintain the fields. Real issue is that Scott needs a two- or three-man team. McKinney explained that this is a manpower issue. Smith also proposed a 2-2-2 from each board to keep things going. Romfo asked if

we are proposing a definite structure and the details? Lee answered that we can get that but the Board of Supervisors has the final say.

**B. Comprehensive Plan**  
INFORMATION

Smith and Young stated that they want to adopt the Open Space and Recreation Plan and answered Lee's question about needing a recommendation. Young explained walk availability versus ride availability and the Recreation Board should be concerned, big ADA issues and needs to be hit piece by piece. Lee stated we can give a formal recommendation to the Board.

**3. Director's Report**  
INFORMATION

Dan McKinney gave the report that GLVA, Flag Football will be using the turf field starting April 7<sup>th</sup> through June, two hours a day on a Sunday with a National event on June 9<sup>th</sup>. Tom Adams coming next month to talk about turf field restrooms. He announced Ariel's resignation and stated she would be missed. Pool registrations started. Miracle League being planned, suggested taking a day in the concession stand.

**4. 222 Report**  
INFORMATION

The money has never been spent, allocated for scoreboard and bleachers, a package came with the bleachers.

**5. Egg Hunt Review**  
INFORMATION

Nielsen explained that she needed the Charles Chrin Community Center for the distribution of the candy. McKinney explained we are closed that day but will oblige. Keystone was sold and had to reapply to open new accounts for candy. Nielsen expressed her need for volunteers, because of people maturing.

**6. ADJOURNMENT**

Cheryl Nielsen made a motion to reconvene the meeting at 9:05 pm., the motion was seconded by Richard Bulette.

Board Members voting Ayes: Lee, Brohan, Bulette, Nielsen, Horton, Higgins, McKinney. Passed. 7-0.

Next meeting March 19, 2019.

Respectfully submitted,

Brenda Lazarus  
Corresponding Secretary