

FINISHED BASEMENT APPLICATION CHECKLIST

Municipality: Palmer Township Date: _____

Site Address: _____

Applicant Name: _____ Phone: _____

Contractor Name: _____ Phone: _____

Total Square Feet of Proposed Finished Basement: _____

- Floor Plan:
- | | |
|--|--|
| <input type="checkbox"/> Provide 2 Sets of Plans | <input type="checkbox"/> Floor Plan - Indicate Use of Room(s) |
| <input type="checkbox"/> Construction Details Provided | <input type="checkbox"/> Ceiling Height: _____ |
| <input type="checkbox"/> Pressure-Treated Sole Plates | <input type="checkbox"/> Type of Ceiling: Drywall / Drop Ceiling / Other |
| <input type="checkbox"/> Smoke Detector(s) Noted | <input type="checkbox"/> Indicate/Describe any Structural Alterations |
| <input type="checkbox"/> Window/Door Locations Shown | <input type="checkbox"/> Emergency Escape/Rescue Opening(s) Identified |
- Plumbing: ☐ Will Plumbing Work Take Place? ☐ If bathroom proposed, submit layout plan/clearances
- Mechanical: ☐ Will Mechanical Work Take Place?
- ☐ Proposed Heating Method for Space: _____
- Energy: ☐ Proposed Insulation R-Value (Walls): _____

*Note: A carbon monoxide alarm is required to be installed outside of each separate sleeping area in the immediate vicinity of the bedroom(s) IF the dwelling contains a fuel-fired appliance or has an attached garage with an opening that communicates with the dwelling unit.

Dumpsters may not be located on the street unless a permit is secured through the Palmer Police Department (610-253-5844).