

FINISHED BASEMENT APPLICATION CHECKLIST

Municipality: Palmer Township Date: _____

Site Address: _____

Applicant Name: _____

Phone: _____

Contractor Name: _____

Phone: _____

Total Square Feet of Proposed Finished Basement: _____

Floor Plan:	<input type="checkbox"/> Provide 2 Sets of Plans	<input type="checkbox"/> Floor Plan - Indicate Use of Room(s)
	<input type="checkbox"/> Construction Details Provided	<input type="checkbox"/> Ceiling Height: _____
	<input type="checkbox"/> Pressure-Treated Sole Plates	<input type="checkbox"/> Type of Ceiling: Drywall / Drop Ceiling / Other
	<input type="checkbox"/> Smoke Detector(s) Noted	<input type="checkbox"/> Indicate/Describe any Structural Alterations
	<input type="checkbox"/> Window/Door Locations Shown	<input type="checkbox"/> Emergency Escape/Rescue Opening(s) Identified
Plumbing:	<input type="checkbox"/> Will Plumbing Work Take Place?	<input type="checkbox"/> If bathroom proposed, submit layout plan/clearances
Mechanical:	<input type="checkbox"/> Will Mechanical Work Take Place?	
	<input type="checkbox"/> Proposed Heating Method for Space: _____	
Energy:	<input type="checkbox"/> Proposed Insulation R-Value (Walls): _____	

*Note: A carbon monoxide alarm is required to be installed outside of each separate sleeping area in the immediate vicinity of the bedroom(s) IF the dwelling contains a fuel-fired appliance or has an attached garage with an opening that communicates with the dwelling unit.

**Dumpsters may not be located on the
street unless a permit is secured
through the Palmer Police Department
(610-253-5844).**