

PALMER TOWNSHIP RECREATION BOARD

September 16th, 2014 7:30 PM

The regular monthly meeting of the Palmer Township Recreation Board was held on Tuesday, September 16th, 2014 at 7:30 p.m. with the following in attendance: Chairman Bill Webb, Vice Chairperson Cheryl Neilsen, Members Rick Bulette, Mike Weaver, and Liam Brohan. Also present was Parks & Recreation Director Dan McKinney. Also in attendance are Supervisor Liaison Bob Smith and Equipment Manager Richard Freiler.

Webb called the meeting to order at 7:30pm.

Webb makes a motion to approve August minutes, Bulette seconds motion. Webb motion carries.

Public Comment & Correspondence – Rich Freiler (Equipment manager), we've lost some equipment, not easy to track, what kind of authority do we have to go after people for getting equipment back? We are out \$500 worth of uniforms & equipment. We need a system. Township & Taxpayer money, something needs to be done. Spoke to Webb, Smith, and McKinney about suggestions for what to do. McKinney, there are systems for how to do this process, people putting a deposit down, people being accountable for equipment that isn't returned. Vincent, new registration system, we'll have some ways to address this. We'll be able to implement uniform numbers on the system. Freiler, this doesn't help with all sports. Commissioners are also always changing that doesn't help the issue. McKinney, there is no policy set in place. Smith, the uniforms used to be stored in the field house. There was supposed to be a barcode system put into place, so things could be scanned in and out to control inventory. Didn't happen, and equipment disappears. If there is a fine it needs to be a significant fee, otherwise people will just be keeping uniforms.

We need an inventory. Rich, we have dead inventory just sitting around. And I know when new inventory needs to be purchased. Vincent, when we currently hand out equipment (coaches come), we could have teams come as a group for pick up and drop off, coaches can then be responsible for putting uniform numbers and names in system; coaches can't get referee money until they return the un-used uniforms. Vincent, we need to account for what kids have; the returning aspect, coaches will return equipment; we'll also be able to put a block or a charge on for the next time that they register. Webb –

Should be the parents responsibility to return uniforms, a fee should be in charge of whoever isn't returning the equipment.

Bulette – is there a cutoff date at the end of the season for returning equipment? Webb – 3 seasons, there should only be 3 different dates for return, not one for each sport. Webb – who do we keep accountable for a bag of equipment and retuning it, what do we do for the coaches? Make them aware they'll be charged if they don't return at a certain date. Smith, if we decide to implement this and then parents get charged, what happens when they return it? They lose their penalty fee. Can we charge a uniform fee upfront? McKinney asks if there is a way to do a “hold”, and if/when you don't return your equipment then you get charged. I'll bring some ideas to the next meeting. Freiler, we do get 90-95% of things back, just not in a timely manner. Webb – will hear back from AA and address again at next meeting.

Dog Park – Neilsen, the township is going to be using the shooting range from September 22nd - October 5th 5:30-8:30pm. We should go sit and listen. Smith, when we talked about the location, some of the area down there is Easton's. Supposed to be getting a print from Tom Adams. Webb – whatever limitations that are there at that location, we haven't found anything better. Fox run as a suggestion for a dog park. Webb – anything we'd like to send back with Smith. October 6th, presented at the BOS meeting at the library at 7:00pm. Smith, any costs that it will require need to be addressed soon to get this for next year. Need them 30 days from today. Vincent, if these are already recreation funds why do we need them in for the budget. Smith, we don't know if it will qualify as recreation funds, there are specific requirements. Vincent, can we get a copy of what we can and can't use them for? Webb – Brohan, will you start the legwork on the necessary information for a proposal.

Ordinance & Signage recommendations – Next month.

Pride of the Diamond proposal – McKinney, he sent me a list of questions, I answered them and haven't received a response yet.

Development/Maintenance – All Sports Enterprises; McKinney, had a meeting with Smith, and Adams on what things will cost here for fields. Received numerous proposals. Looking at as many possibilities to get to the BOS for what would be the best use of space. Also asked about what it would cost for two full size soccer fields on west end of CCCC; received a proposal with the township doing the site work and everything else it will

need by them, cost is \$1,113,000. Lee is working to get the exact costs on this project. The north field of CCCC field ideas, full 8V8 soccer field for 12 and under, could also be lined for a youth field hockey field. Along with that there can also be a youth lacrosse field on the same dimension, making it usable by 3 sports. This would be in place of tennis and basketball courts. Palmer Township is deficient in soccer fields. Fits the \$500,000 budget that the Township is required to match. Brohan- will there be somewhere for people to watch? Smith – there is room for small bleachers. Webb – What about lights? Putting the right lights in won't bother the surrounding homes or the street. Looking at \$200,000 for site work. Brohan – can it be used for all year, can weather permitting. Neilsen – it would take hockey off the lower field. Neilsen, can we put a fence around this? Smith, this is a 9-year process; figure out fee structure, how will we generate revenue? There is a high demand for this kind of field. The cost is \$166,000 every 9 years for the fields/turf to be redone. McKinney, Palmer Township has lots of tennis courts, but not nice ones. Webb – Formal Recommendation to change over basketball court/tennis court. Neilsen proposes instead of basketball/tennis courts, we look into doing a (measurements) turf, multi sports play area, Brohan seconds recommendation.

CCCC Improvements – see above.

AA Report – Vincent, the AA has a question as to utilization for off-season sports of decommissioned uniforms. Webb – we need a policy on how to get rid of things for Freiler with Township equipment. Smith, it could then be donated to the AA to use. Vincent, other concern is the amount of money in the 2-2-2 committee fund, the AA is looking to see when it was formed and the money in the account. Smith, that is public knowledge. Every month have this for the recreation board to see. Vincent, if we can create consistencies, field lining for all sports. Smith, it's been spoken about, trying to put together a specific group to take care of all the fields for lining, cutting, and dragging. McKinney, spoke to Romfo, looking for formality on the \$10 going back to the fund, taking care of field lining and money going back to the Township. The Township owns the facilities, so they should be in the business of lining the fields.

Directors Report – Miracle league is in it's fall season, doing well, added some Wednesday night games. Moravian baseball team comes and volunteers with 30 kids every week. The pool is running at a surplus for the year at \$7,000-\$8,000 dollars with outsourcing the snack bar. Camp Palmer is at a surplus for the end of summer.

New Business – n/a

Old Business – n/a

Neilsen, are people going to sit at the dog park as a group for a sit-in?
Everyone will just go at different times during the dates previously mentioned.

Webb motions to adjourn. Meeting adjourned 8:54 p.m.

Next meeting October 21st at 7:30pm.

Ariel Shulman, Corresponding Secretary