

PALMER TOWNSHIP RECREATION BOARD  
MARCH 20th, 2018 7:00 PM

The regular monthly meeting of the Palmer Township Recreation Board was held on Tuesday, March 20th at 7:00 p.m. with the following in attendance: Chairperson Cheryl Neilsen, Members: Thom Lee, Liam Broham and Mike Weaver. Also present was Parks & Recreation Director Dan McKinney.

Neilsen- called the meeting to order.

First order of business - Approval of February 2018 minutes.

Neilsen - Notes a correction on (Egg Hunt)... bill was provide for "Jelly beans" not "tootsie rolls" and bill for "Prizes" will be submitted.  
Motion to accept. Weaver, Second by Broham, Motion approved.

Public Comment:\*\* None\*\*

Directors Report: McKinney- Expected a few new potential recreation board candidates at this meeting but no one showed.

Lee- Maybe we should consider recommending the Recreation Board be a (5) member panel.

Weaver- Board member term is up this year... Would consider giving up his seat if a new candidte was considered. Wants to give someone else a chance but will contine past his term until a new member is confirmed.

McKinney- (Multipurpose field) signage has been ordered and posted. Lighting has been completed which can be controlled by a manual switch or by a phone APP. McKinney demonstates to board members.

(Walking path)- Signage still needs to be ordered and installed.

(ScoreBoard/s) MiKinney- Would like direction from recreation board or BOS to secure funding for a new scoreboard/s. Possible allocations from the 2-2-2 fund which currently has a balance of \$71K

New Business:

Future Funding of PTAA:

Neilsen- Updated the board members on a meeting held last month with BOS and PTAA members, town officials and recreation board members.

Neilsen- The focus was to establish a better way to help fund long term capital improvements to the towns athletic facilities along with improving recreation programs for our youth. In addition, there were discussions regarding the PTAA's policial activities in the last Board of supervisors election. As a result, a proposed memorandum was drafted by Mr. Chris Christman (Town Administrator) and presented the members of both the PTAA and Recreation boards for review. Copies of the Memorandum were distributed to all board members for comments.

Broham- What is the current balance in the PTAA account?

McKinney- Just shy of \$250K Broham: The subsidy reduction program should be no longer than a 2-year period, 50% reduction 1st year, 50% 2nd year.

Lee- I agree, This should not be an issue especially with the PTAA having such a large balance.

Lee- There was also discussions on raising the registration fee's to offset PTAA's operating costs.

Neilsen- Registration fee increases should be discussed and presented to the Recreation board by the PTAA so we can formally recommend to the BOS appropriate fee's for our town residents.

Lee- My concern is the PTAA raising fee's to level that will prohibit people from registering. I agree it would be a recommendation we can make to the town administrator and BOS.

Broham: Is the PTAA a registered non-profit organization?

McKinney- The PTAA is currently not formally recognized as an organization but has recently applied for (501C3) non-profit status. This certification is and should be the goal of the PTAA and township, but it takes some time to be approved. It is a certification that holds all non-profit organizations accountable for their actions and spending. This certification will also eliminate the need for an independent accounting audit of the PTAA which the township currently funds. Lee- I believe in the meeting Chuck Romeo (PTAA) President mentioned they have already applied for 501C3 status and is working on getting approved. Hopefully by Jan, 2019 this will be completed.

Broham: Proposed item#4 in the memorandum to be modified to read 50% of all tournaments and "EVENT" revenues..... This will help the contributions to our recreation capital fund.

Broham: Township By-laws regarding the PTAA should be reviewed and updated accordingly.

2-2-2 Report:

No meeting last month. Nothing to report. Estimated balance in the account \$71K

Egg Hunt:

Neilsen- Decided to relocate event from Palmer elementary school to the CCCC multipurpose field along with the Miracle League and football fields. Change of event signs need to be posted at Palmer School on Friday 30th.

Weaver- Will help support this event.

Neilsen- CCCC Gym to be used as a staging area for candy and prize giveaways after the egg hunt.

Nielsen: Motion to adjourn meeting 8:37Pm Motion by Weaver, 2nd by Broham

Meeting Adjourned.