

## PALMER TOWNSHIP RECREATION MEETING

January 17, 2012

The regular monthly meeting of the Palmer Township Recreation Board was held at on Tuesday, January 17, 2012 at 7:30 p.m. with the following in attendance: Chairman Jeff Young, Vice Chairman Bill Webb, Treasurer Bob Johnson, Secretary Cheryl Nielsen, members Rick Bulette and Dan McKinney. Marc Knox was not present. Also present was Supervisor Liaison Bob Smith. Young called the meeting to order.

**APPROVAL OF MINUTES OF December** - On motion by Nielsen, seconded by Johnson, and agreed by all, the minutes of the December meeting were approved as written.

**TREASURER'S REPORT** – The township treasurer's report for the month of December was reviewed. The money that was left over from Softball reimbursed the AA for expenses for field hockey. This expenditure did put the softball line item in the negative but the total budget was okay. After this discussion the report was approved on motion by Bulette, seconded by Webb and agreed by all.

### **PUBLIC COMMENT/CORRESPONDENCE** –

Jeff Kicska – 5K Run in conjunction with Palmer Community Weekend – Kicska was in attendance stating he was representing the BIP who would like to hold a 5K run Saturday, August 18<sup>th</sup> at 9 a.m. and noted that the proceeds will go to the Miracle League. They will need the use of Fairview Park and the bike path. This run will start at the park and go west to Hope Road. The will be at the park at 6:30 a.m. set up. The Palmer and Board of Supervisors will need to give their approvals of the route and make sure they have police for the road crossings. After they receive these approvals they will follow up with Bethlehem Township since they will be going into that township. Board felt this was a great idea and the request was approved on motion by Nielsen, seconded by Johnson and agreed by all.

Baseball – Johnson reported that signups are underway and they are in need coaches. Changes were made for the deadline of six year olds by April 1<sup>st</sup>. Held pitching clinic and the turnout was good. Young reviewed the purchasing procedure and made sure the liaisons were aware of it so they could tell the commissioners/coaches. Young also noted that Field 6 was being changed into a baseball field and Field 5 into a softball field.

Basketball – Webb reported that as far as the league everything is fine. They discussed the tournament team that was formed and wanted to use township uniforms. Webb stated this was not a team for everyone to try out for and if all would have been able to try out there would not have been a problem. Also there was not time to have them come before this Board to discuss it. Tournaments need to come before this Board. It would be a good idea to have a policy written up for this. Johnson made a motion that if someone requests uniforms/equipment/field use for tournament teams they are to come before this Board. There was some discussion and Johnson amended his motion to add that this was

for any activity outside the sanctioned sport. Young asked Webb to draft up this policy. McKinney stated if someone has to come before this Board for this request they have to have this planned far ahead and will have time to come here. Motion was seconded by Bulette and agreed by all.

Johnson noted he received information of try outs and tournaments being held at the Community Center for basketball all and he was told this is not Palmer Township. This is an outside firm and McKinney felt this would not happen again.

Egg Hunt – Nielsen stated the candy ordered for 600 participants. A letter will be sent to Just Born and they will donate some candy. This is scheduled for Friday, April 6<sup>th</sup> at 10 a.m. at the Palmer school complex or at the Community Center if rain. Need help to set up that morning at 8:30 a.m.

Maintenance – Smith stated they are going to run the sewer line to the refreshment stand and use propane for the gas dryer.

Softball – Young reported that signups will be starting soon. March 17 is going to be his evaluation day and would like to use the Community Center if it rains. Young and McKinney informed the Board that there is a new program for sign ups. There is so much this new program can do and will save so much time for the coaches. The link will be placed on the township and Community Center web sites for easy access registrations.

Wrestling – Johnson reported that the season is almost over and Palmer won their division championship this year. Tournaments start next week.

LaCrosse – It was noted that sign ups have been extended.

Community Center – McKinney noted that everything is going well. They added new programs. He also reported that they had a huge turnout for the open house they recently held.

New Business –

Young revised the liaison assignments for 2012. They are as follows:

Adult Recreation – Bulette/Johnson; Community Center – Young/Webb; Baseball – Young/Nielsen; Basketball – McKinney/Webb; Budget – Young/Johnson; Egg Hunt – Nielsen/Bulette; Softball – Johnson/Webb; Wrestling – McKinney/Johnson; Soccer – Johnson/Knox; Cheering – Nielsen/Knox; Football – Webb/Knox; LaCrosse – Webb/Bulette; Development – Young; Field Hockey – Bulette/Nielsen; 2-2-2 Committee – Johnson/Bulette; Capital Improvements – Young/McKinney. There will be reports given each month in regards to the Palmer Pool and the Miracle League by McKinney.

Young reviewed the purchasing policy as far as the price levels. Anything up to \$9,999, if your budget includes it you can purchase it through the purchase order procedure. Any purchasing for equipment in the price range from \$10,000 to \$18,500 you need to get three quotes. Anything over \$18,500 needs to go to the township for proper bidding process.

Old Business –

Sport Season Dates – This needs to be reviewed at the next meeting and then given to the 2-2-2 committee to discuss.

Young stated three members from the Recreation Board are to be on the Board of Directors of the AA. Young appointed himself, Johnson and Bulette. It was also noted that someone from the AA should regularly attend the Recreation Board meetings.

On motion by Webb, seconded by McKinney, and agreed by all, the meeting was adjourned at 9:05 p.m.

Diane Grube, Corr. Sec.