

PALMER TOWNSHIP BOARD OF SUPERVISORS
GENERAL BUSINESS MEETING
DECEMBER 12, 2011

A general business meeting of the Palmer Township Board of Supervisors was held on Monday, December 12, 2011 at 7:00 p.m. in the Community Room of the Palmer Library with all Supervisors in attendance: David Colver, Robert Lammi, Ann-Marie Panella, Robert Smith and Mike Mitchell. Also in attendance were the Township Manager, Director of Public Services, Police Chief and Police Lieutenant. Solicitor Bruno was absent. Jerry Brahm from Patch Internet News represented the news media. Chairman Colver convened the meeting and led those present in the Pledge to the Flag.

2. APPROVAL OF DISBURSEMENT OF FUNDS – DECEMBER 5, 2011 AND DECEMBER 12, 2011

INFORMATION

The report will be provided at the meeting.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board approved the disbursement of funds for December 5, 2011.

On motion by Panella, seconded by Smith, and agreed by all, the Board approved the disbursement of funds for December 12, 2011.

3. APPROVAL OF MINUTES - NOVEMBER 29, 2011 AND DECEMBER 1, 2011

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board approved the minutes of November 29, 2011.

On motion by Smith, seconded by Mitchell, and agreed by all, the Board approved the minutes of December 1, 2011.

4. ADOPTION OF PSATS PENNSYLVANIA MUNICIPALITIES PENSION TRUST DISCLOSURE STATEMENT FOR NON-UNIFORM PENSION PLAN

INFORMATION

The Board needs to authorize the Chairman to sign the Pension Trust Disclosure Statement for the non-uniform pension plan.

DISCUSSION

Christman said this brings the plan in line with Act 44 requirements. Lammi said the cover letter states it should be posted on the website. Christman said we currently don't have that information on the website but he will look into the request.

On motion by Lammi, seconded by Smith, and agreed by all, the Board authorized the Chairman to sign the Pension Trust Disclosure Statement for the non-uniform pension plan.

5. APPOINTMENT OF 2012 NORTHAMPTON COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS DELEGATE

INFORMATION

The Board needs to appoint a delegate and alternate to the Northampton County Association of Township Officials to attend bi-monthly meetings in 2012.

DISCUSSION

Lammi made a motion, it was seconded by Mitchell, to appoint the Township Manager as the 2012 delegate for the Northampton County Association of Township Officials. Christman noted they would also like an alternate appointed. Lammi amended his motion to name Ann-Marie Panella as the alternate for the Northampton County Association of Township Officials. The motion was seconded by Mitchell and agreed by all.

6. DISCUSSION REGARDING BUSINESS/INDUSTRIAL/PROFESSIONAL PAVILION RENTAL AT THE COMMUNITY CENTER

INFORMATION

The Board needs to approve/disapprove rental of the pavilion and confirm the official name of the pavilion.

DISCUSSION

Colver said questions have come up if this should be a free pavilion or a rented pavilion. Smith said if you have someone that goes there to hold a birthday party and there is someone else already using the pavilion it can create a problem.

On motion by Smith, seconded by Lammi, and agreed by all, the Board approved renting the pavilion at the Charles Chrin Community Center beginning in 2012 at a \$20 rate for residents and \$30 rate for non-residents. The official pavilion name will be the BIP Pavilion since the Business Industrial Professional Group donated the pavilion.

7. APPROVAL OF FEDERAL EMERGENCY MANAGEMENT PERFORMANCE GRANT

INFORMATION

The Board needs to authorize the Chairman to sign the Federal Emergency Management Performance Grant.

DISCUSSION

On motion by Lammi, seconded by Panella, and agreed by all, the Board authorized the Chairman to sign the Federal Emergency Management Performance Grant.

8. PUBLIC COMMENT

None

9. REPORTS

Township Manager

- Christman had three personnel and one real estate item for executive session.

Public Services Director

- Adams said leaf collection is currently occurring around Seip Avenue and heading North in the township. Adams said once they complete this rotation they will make one more rotation through the entire township.

Police Chief

- Chief Fretz had one personnel item for executive session.

Supervisors

- Smith said the volunteers that helped out at the tree lighting ceremony at the Community Center last Friday night did a great job.
- Colver said this morning The Miracle League held its groundbreaking ceremony at the Community Center for the Northampton County Miracle League field. Colver said it was a perfect day for the event and it was well attended. Colver said it was a moving experience and the one word he shared to describe the field was "proud". Colver said this Board is proud to be able to have the field at the Community Center location. Colver said other municipalities are starting to step up and make donations as well. Lammi added when he thinks back to July 2010 (when he made his initial presentation to this Board) he is really proud and pleased that we as a Board made the decision to house it at the Community Center. Lammi said he knew we could make this happen and it is coming along nicely. Lammi said the work has begun and we are hopeful that we can complete the project next spring. Lammi said the Palmer Athletic Association has donated \$50,000 to the project and the Rotary club has donated \$100,000. Lammi said the President of the Palmer Athletic Association said this morning that he found there are a lot of children with disabilities that weren't being represented in the township when it came to sports. The Athletic Association's pledge was to ensure that all children will now be represented.
- Panella wished everyone a Merry Christmas, Happy Chanukah and a Joyous Kwanzaa.

On motion by Mitchell, seconded by Panella, and agreed by all, the meeting was adjourned at 8:20 p.m. with four personnel and one real estate item for executive session.

Respectfully submitted,

Christopher S. Christman
Township Manager