

GENERAL BUSINESS MEETING
MAY 9, 2011

A general business meeting of the Palmer Township Board of Supervisors was held on Monday, May 9, 2011 at 7:00 p.m. in the Community Room of the Palmer Library with all Supervisors in attendance: David Colver, Robert Lammi, Michael Mitchell, Ann-Marie Panella, and Robert Smith. Also in attendance were the Public Services Director, Police Lieutenant, and Township Solicitor. The Township Manager was absent. Chairman Colver convened the meeting and led those present in the Pledge to the Flag.

2. APPROVAL OF DISBURSEMENT OF FUNDS – MAY 9, 2011

INFORMATION

The report will be provided at the meeting.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board approved the disbursement of funds for May 9, 2011.

3. APPROVAL OF MINUTES – MAY 2, 2011

DISCUSSION

Bruno said under item four that it should be noted that no official action was taken in all prior executive sessions.

On motion by Lammi, seconded by Smith, and agreed by all, the Board approved the minutes of May 2, 2011 with the above change.

4. BIKE PATH CLEAN-UP PROJECT PRESENTATION

INFORMATION

Dave Carr will be making a presentation to clean-up the bike path in the area of Fairview Park.

DISCUSSION

Dave Carr was present. Carr thanked the Board for the honor of presenting this evening. Carr said there are people that care about Palmer Township and Bethlehem Township. Carr said people clean up our bike path on a daily basis while on their bikes. Carr said the Board should not assume he is proposing or pushing for any one item discussed tonight. He is really just sharing his ideas. Carr distributed a handout to the Board. Carr proposed the Board consider a volunteer organization for a beautification project. Carr said the group would be given recommendations and we could use the township newsletter to solicit input and participation.

Carr said his 2011 proposal includes the key area of the bike path which he feels is by Fairview Park. Carr said most people use that area of the path due to the park or in connection with community weekend. Three months ago this area was severely laden with trash. Carr suggested areas where plantings would look good. He said he could donate plants. Carr said there are areas where poison ivy could be killed.

Colver said he gave the Board an update a month ago on this subject after he had a lengthy conversation with Carr. Colver commended Carr for taking interest in doing something like this. Colver said prior to his conversation with Carr, Carr received a letter from the township that the Board didn't know anything about. Colver said Carr's initial request was turned down because it wasn't conducive with what the Shade Tree Committee was looking for. Colver said if you have people that are interested in cleaning up the bike path, I think it is great. Colver also said if there are areas for wildflowers, I think it would look pretty neat. Smith said we have the rose garden being built at the community center and the township doesn't have a garden club. Smith said we could possibly use a team that could do things like this at key spots in the township. Colver said it wouldn't hurt to put \$1,000 or \$2,000 in the budget each year to purchase some plants, flowers, etc. Smith said we also have the Holland Bulb Company right here in the township that might like to get involved. Lammi said this is a great thing. Colver said Dave would like to target the Fairview area this year. Adams said 25 feet on either side of the path could be cleaned up. Lammi said Carr mentioned getting the scouts involved and that is another good idea. Carr will lead a group with a cleanup of the path and then will work on getting the word out for anyone interested in participating through the newsletter, website and electronic sign. Carr asked if we could have the parks department spray the poison ivy along the bike path by Fairview Park. Carr asked if the stump by the path could also be removed. Carr said the best option would be to get a small dump truck to put all the twigs and sticks into. Colver said we could do that. Colver thanked Dave Carr for his time and effort in putting this all together.

5. ROAD CONSTRUCTION MATERIALS BID AWARDS

INFORMATION

The public services director will bring the road materials bid information to the meeting. The Board needs to approve/disapprove the bid awards.

DISCUSSION

Colver and the Board reviewed the bids received.

On motion by Lammi, seconded by Smith, and agreed by all, the road materials and crushed limestone was awarded to lowest bidders as follows:

	<u>F.O.B.</u>	<u>DELIVERED</u>
<u>Eastern Industries –</u>		
Anti-Skid	8.75/Ton (N)	
3A Modified	6.00/Ton (N)	8.65 (N)
#57 2B	8.00/Ton (N)	10.65/Ton (N)
#3	7.65/Ton (N)	10.30/Ton (N)

Gabion	11.25/Ton (N)	14.40/Ton (N)
Superpave 19.0mm Wearing		54.50/Ton (B)
Superpave 25.0mm Binder		49.90/Ton (B)
Superpave 12.5mm Wearing		60.90/Ton (B)
Superpave 9.5mm Wearing		59.00/Ton (Bath)
Superpave 25mm Base		49.90/Ton (Bath)
#1 AASHTO	7.65/Ton	10.30/Ton
2A	6.00/Ton	8.65/Ton
Screenings (#10)	9.75/Ton (N)	
UPM Cold Patch	99.90/Ton (MC)	105.90/Ton (MC)

ABE Materials –

Cold Patch	93.00/Ton	96.50/Ton
Anti-Skid		11.75/Ton
Superpave 9.5mm Wearing		61.40/Ton
Superpave 25.0mm Base		50.40/Ton

Highway Materials**F.O.B.****DELIVERED**

Superpave 9.5mm Wearing	57.65/Ton	
Superpave 19.0mm Wearing	49.45/Ton	
Superpave 25.0mm Binder	45.65/Ton	
Superpave 25.0mm Base	46.90/Ton	
Superpave 12.5mm Wearing	55.90/Ton	
Superpave 9.5mm Wearing	57.05/Ton	
Superpave 25mm Base	45.65/Ton	
Superpave 19mm Binder	48.90/Ton	54.25/Ton
FABW or FJ1C	57.65/Ton	63.00/Ton
FJ1	64.15/Ton	69.50/Ton

Stockertown Construction –

1B AASHTO	9.50/Ton	13.00/Ton
Screenings #10		12.00/Ton
Rip-Rap – R4	11.50/Ton	15.75/Ton
Rip-Rap – R5	12.75/Ton	18.55/Ton
Rip-Rap – R6	12.75/Ton	18.55/Ton
Surge Pile	7.75/Ton	11.15/Ton

On motion by Mitchell, seconded by Panella, and agreed by all, the Board awarded the bid to low bidder Northeast Masonry of Stroudsburg, PA as follows:

Concrete Curbing – 1,000 Lineal Feet (more or less) Stand Up Formed - \$21.00 per Lineal Foot

Slip Formed Concrete Curbing – 1,000 Lineal Feet (more or less) – \$23.50 per Lineal Foot

Concrete Sidewalk – 1,000 Sq. Ft. (more or less) - \$7.00 per sq. ft.

On motion by Smith, seconded by Lammi, and agreed by all, the Board awarded the bid for delivered concrete to low bidder, Casilio Concrete as follows:

4,000 PSI #8 Slipform Concrete – 20 Cubic Yards - \$86.00/Cubic Yard

3,500 PSI Concrete – 50 Cubic Yards - \$80.00/Cubic Yard

Various surcharges –

Accelerator for Each 1% - Add \$1.75/cy

Non Chloride Accelerator, for each 1% - Add \$3.50/cy

Mixes with ½” (#8) Course Aggregate – Add \$4.00/cy

Heated Materials charge, all deliveries 11/1 thru 3/31 – Add \$3.00/cy

Pump Mix – Add \$1.00/cy

Filbermesh – Add \$7.00/cy

Mid Range Water Reducer – Add \$2.00/cy

High Range Water Reducer (Super Plasticizer) – Add \$3.75/cy

Customer Color Washout Charge - \$75.00 per load

Max. Unload Time, 10 minutes per cy, truck time charge - \$60.00 per hour

Calcium – 50 lb. Page - \$14/bag

Pours scheduled to start before 7 a.m. or after 3:00 p.m. weekdays and Saturday deliveries (am only) – Add \$10.00/cy

Conveyor Truck Charge per full or partial load - \$200.00 per load

Minimum Billing Charge (includes concrete) weekdays - \$200.00 per load

On motion by Lammi, seconded by Smith, and agreed by all, the Board awarded the following concrete work to low bidder, C & D Contractor & Sons, Inc., as follows:

Rolled Concrete Curbing – 300 Lineal Feet (more or less) - \$29.00 per Lineal Foot

Horizontally Rolled Concrete Curbing – 20 Lineal Feet (more or less) - \$30.00 per Lineal Foot

On motion by Mitchell, seconded by Panella, and agreed by all, the Board awarded the construction equipment without operator bid to low bidder, Plasterer Equipment Company, Inc. for the following equipment:

	<u>DAILY</u>	<u>WEEKLY</u>	<u>MONTHLY</u>
605C Track Loader (1.63 cu yd)	\$660.00	\$1,930.00	\$5,780.00
655C Track Loader (2.35 cu yd)	\$770.00	\$2,250.00	\$6,750.00
755D Track Loader (3.14 cu yd)	\$820.00	\$2,470.00	\$7,400.00

120C Excavator (29,000 lb) \$510.00	\$1,420.00	\$4,200.00
160C/D Excavator (40,000 lb) \$530.00	\$1,560.00	\$4,580.00
200C/D Excavator (50,000 lb) \$630.00	\$1,900.00	\$5,620.00
240D Excavator (54,700 lb) \$750.00	\$2,190.00	\$6,540.00
270D Excavator (63,500 lb) \$830.00	\$2,470.00	\$7,070.00
350D Excavator (77,300 lb) \$1,750.00	\$3,860.00	\$10,660.00
450D Excavator (106,200) \$2,400.00	\$4,550.00	\$12,050.00
450J Dozer \$410.00	\$1,190.00	\$3,060.00
650J Dozer \$490.00	\$1,460.00	\$3,560.00
410J Backhoe \$340.00	\$980.00	\$2,950.00
160C/D Excavator w/Hydraulic Tamper Plate \$711.00	\$2,016.00	\$5,778.00
160C/D Excavator w/3000 lb. rating Hydraulic Hammer \$999.00	\$2,826.00	\$8,280.00
Soil Compaction (Dirt Roller) 84" Smooth Drum Roller \$510.00	\$1,480.00	\$4,140.00

Trucking cost will be a maximum of \$300 for non-permit equipment and \$400 for equipment requiring hauling permits.

On motion by Lammi, seconded by Smith, and agreed by all, the Board awarded the bid for construction equipment with operator to the following low bidder:

EQUIPMENT RENTAL

A.J. Testa, Inc. – Trucking & Excavating – all with operator

Track Loaders -
23,600 lb. Class - \$135.00 per hour

33,950 lb. Class - \$145.00 per hour

46,255 lb. Class - \$155.00 per hour

Hydraulic Excavators -

28,840 lb. Class P.C. 120 - \$125.00 per hour

39,980 lb. Class 160 LC - \$135.00 per hour

49,940 lb. Class 200LC - \$150.00 per hour

54,434 lb. Class 240 LC - \$165.00 per hour

39,980 lbs. w/vibratory compactor - \$210.00 per hour

39,980 lbs. w/hydraulic breaker attachment - \$245.00 per hour

Track Dozers –

D.3 GXL (JD 450) – \$80.00

D.4 GXL (JD 650) - \$85.00

Backhoe - \$80.00 per hour (410 or equivalent)

Tandem Dump Truck - \$63.00 per hour

Tri-Axle Dump Truck - \$75.00 per hour

Lowboy (Non-Permit Loads) – 35 Ton Tractor/Trailer port to port - \$110.00 per hour

These prices are based on the current fuel price of \$4.159/gal. For items F, G, & H there will be a fuel surcharge added at 1.1% for every .05 cent increase per gallon.

On motion by Smith, seconded by Mitchell, and agreed by all, the Board awarded the bid for construction equipment rental with operator to the following low bidder:

EQUIPMENT RENTAL

A.J. Trunzo, Inc.

J.D. 110 (22,400 klb)

Weekly - \$5,000.00

Monthly - \$20,000.00

Tractor and 50T Lowboy Trailer - \$95.00/Hour - Without Permits

On motion by Smith, seconded by Panella, and agreed by all, the Board awarded the bid for construction equipment rental with operator to the low bidder as follows:

EQUIPMENT RENTAL WITH OPERATOR

ROTO-MILL, INC.

Self Loading track driven
Milling machine

\$502.00/Hour

Self Loading rubber tire driven
Milling Machine
\$418.00/Hour

Mobilization demobilization of
Milling Machine
\$600 Each

On motion by Lammi, seconded by Smith, and agreed by all, the Board awarded the bid for construction equipment with operator to the low bidder as follows:

EQUIPMENT RENTAL
HALE BUILT – all with operator

	<u>Hourly</u>	<u>Weekly – Rates with operator</u>
JD270 Excavator (66,600 lb)	181.00	7,240.00
Bomag BW211D Soil Roller	71.00	2,840.00
Int. Tractor 2/50 Ton Trail	132.00	5,280.00
Paving Crew w/equipment -	\$600.00	
Machine Moves - \$130.00/move		
Miscellaneous Equipment –		
Case 465 Skid Steer W/Bucket	42.00	1,680.00
2’ Planer Attachment	42.00	1,680.00
Sweeper Attachment	42.00	1,680.00
Skid Steer Mobilization/Move	108.00	- -

6. **NO PARKING SIGN REQUEST**

INFORMATION

The traffic safety committee is recommending a “no parking zone” along the easterly side of Kathryn Street from Northampton Street to 140’ south of Northampton Street. The Board needs to approve/disapprove the request.

DISCUSSION

Colver read the recommendation of the traffic safety committee.

On motion by Lammi, seconded by Mitchell, and agreed by all, the Board approved the “no parking zone” along the easterly side of Kathryn Street from Northampton Street to 140’ south of Northampton Street.

7. PROPOSED PUBLIC WORKS/PUBLIC UTILITIES BUILDING ARCHITECTURAL SERVICES

INFORMATION

The architectural and engineering services proposal provided by Portner & Hetke for the proposed public works/public utilities building needs to be discussed for possible consideration and approval.

DISCUSSION

Colver said as we all know we went out for proposals for the new public works building and a township committee has met with representatives and conducted interviews and checked references. Colver said the committee has agreed that Portner and Hetke Architects seems to be the best fit for the job. Adams introduced Christopher Portner of Portner & Hetke. Colver said Pidcock declined to provide a bid for the project. Colver said the proposal notes hourly rates and it includes a not to exceed amount of \$80,000. Colver noted Partner and Hetke will take the ideas of the public services director, road superintendent, public utilities director and will make them happen. Colver noted they will also have construction meetings throughout the process. Lammi asked if the \$80,000 includes the construction phase as part of the construction management. Portner said they will provide contract administration but not construction management. The management will be done by a consultant. Lammi asked if someone will oversee the construction phase to insure it is being built to the specs. Portner said he just objects to the term construction management because we are not buying materials and doing on-site managing. Lammi said then Dave, Tom and Scott will be our construction management team. Bruno asked if the contract includes inspection. Portner said it includes observation of the construction progress. Portner said they will make sure it conforms to the construction documents. Bruno asked if the Board approves the concept will an agreement be put together. Colver said yes. If we approve this it needs to be subject to the agreement being satisfactory to our township solicitor.

On motion by Colver, seconded by Lammi, and agreed by all, the Board agreed to move forward with the architectural services for the public works building and to have an agreement drawn up to hire Portner and Hetke, as per their proposal, subject to the final agreement between Palmer Township and Portner & Hetke being satisfactory to the township solicitor with a not to exceed amount of \$80,000.

8. PUBLIC COMMENT

None

9. REPORTS

Solicitor

- Bruno had one real estate item for executive session.

Public Services Director

- Adams said they started the softball lights at Fairview Park.
- Adams said the Met Ed street light upgrade has been completed.

Lieutenant

- Lieutenant Trinchere said the department swore in three new part time police officers today. Colver said in the past the swearing in has taken place at one of the Boards' meetings and asked that the new officers attend a future meeting to meet the Board.
- Lieutenant Trinchere said the department will have one new intern for the summer.

Supervisors

- Smith said with the new lights at Fairview Park we need to take another look at how long the lights can be on at night.
- Colver said the new pavilion at the community center is up and the concrete has been poured. Colver said the sign, split rail fence and picnic tables will be added when the grass takes hold. Colver said the dedication will take place at 5:30 p.m. on May 25.

On motion by Mitchell, seconded by Panella, and agreed by all, the meeting was adjourned at 8:10 p.m. with one real estate item for executive session.

Respectfully submitted,

Robert G. Anckaitis
Township Manager