

PALMER TOWNSHIP BOARD OF SUPERVISORS  
GENERAL BUSINESS MEETING  
MARCH 14, 2011

A general business meeting of the Palmer Township Board of Supervisors was held on Monday, March 14, 2011 at 7:00 p.m. in the Community Room of the Palmer Library with four Supervisors in attendance: David Colver, Ann-Marie Panella, Robert Smith and Mike Mitchell. Robert Lammi was absent. Also in attendance were the Public Services Director, Police Chief, and Township Solicitor. The Township Manager was absent. Takisha Thomas from Patch Internet News represented the news media. Chairman Colver convened the meeting and led those present in the Pledge to the Flag.

2. APPROVAL OF DISBURSEMENT OF FUNDS – MARCH 14, 2011

INFORMATION

The report will be provided at the meeting.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board approved the disbursement of funds for March 14, 2011.

3. APPROVAL OF MINUTES – MARCH 7, 2011

DISCUSSION

On motion by Panella, seconded by Smith, and agreed by all, the Board approved the minutes of March 7, 2011.

4. DAVISON GROUP DISCUSSION

INFORMATION

The Board needs to approve/disapprove hiring the Davison Group to conduct a search for a new township manager.

DISCUSSION

Colver said the Board received a letter from Bob Anckaitis notifying us that he plans to retire effective June 1, 2011. Colver read the letter to the Board. Colver said he would like to thank Bob for his eleven and one half years of service to the township.

Colver said back in 1998 we engaged with the Davison Group when we went from a secretary/treasurer to a township manager. Colver said since then we also used them to conduct a study for the fire department. Colver said Bill Davison said they would be interested in

providing technical assistance in hiring a new township manager. Colver said the timeline is to advertise this week with the projected deadline of receiving applicants the end of March, selecting a candidate by mid April, and having a new manager start the beginning of May. Colver said the Davison proposal has a not to exceed amount of \$7,200 which does not include advertising. The Board agreed with the proposal.

On motion by Smith, seconded by Mitchell, and agreed by all, the Board approved hiring the Davison Group to conduct an employment search for the position of township manager with a not to exceed amount of \$7,200.

5. WOODRIDGE FALLS III SECURITY RELEASE

INFORMATION

The Pidcock Company is recommending a release of \$51,832.44 from the improvements securities for the Woodridge Falls III project. This release will be distributed as \$19,642.10 from the letter of credit for Woodmont Palmer Apartments, L.P. and \$32,190.34 from the letter of credit for Palmer, L.P. The Board needs to approve/disapprove the Woodridge Falls III security release.

DISCUSSION

On motion by Panella, seconded by Mitchell, and agreed by all, the Board approved the security release for Woodridge Falls III as noted above.

6. PUBLIC COMMENT

None

7. REPORTS

Solicitor

- Bruno had an improvements agreement for the Lot 4 subdivision of Woodridge Falls. Bruno said the agreement is not yet in final form but he is working it out with the developer's attorney. On motion by Mitchell, seconded by Smith, and agreed by all, the Board authorized the chairman to sign the agreement for the Lot 4 subdivision of Woodridge Falls, conditioned on the agreement being satisfactory to the township solicitor.

Supervisors

- Smith said the high school is planning an event similar to our community weekend called Rover Fest and they are interested in having fireworks. Smith asked if the high school needs to come to this board to do the fireworks. Colver said yes. Smith said the event is coming up in May. Colver said we need to know: who, what, where, when, insurance information, etc.

- Smith said the Athletic Association (AA) purchased a shed for the Fox Run fields. Smith said the shed cost \$3,400 and was paid for by the AA. The township employees will make a pad for the shed.
- Colver had one personnel item for executive session.

On motion by Mitchell, seconded by Panella, and agreed by all, the meeting was adjourned at 7:25 p.m. with one personnel item for executive session.

Respectfully submitted,

Robert G. Anckaitis  
Township Manager