

PALMER TOWNSHIP BOARD OF SUPERVISORS
GENERAL BUSINESS MEETING
FEBRUARY 13, 2012

A general business meeting of the Palmer Township Board of Supervisors was held on Monday, February 13, 2012 at 7:00 p.m. in the Community Room of the Palmer Library with four Supervisors in attendance: David Colver, Michael Mitchell, Ann-Marie Panella and Robert Smith. Robert Lammi was absent. Also in attendance was the Township Manager, Director of Public Services, Police Chief, and Township Solicitor. Emily Thiel of WFMZ represented the news media. Colver convened the meeting and led those present in the Pledge to the Flag.

2. APPROVAL OF DISBURSEMENT OF FUNDS – FEBRUARY 13, 2012

The report will be provided at the meeting.

DISCUSSION

On motion by Panella, seconded by Mitchell, and agreed by four, the Board approved the disbursement of funds for February 13, 2012.

3. APPROVAL OF MINUTES – FEBRUARY 6, 2012

DISCUSSION

On motion by Smith, seconded by Mitchell, and agreed by four, the Board approved the minutes of February 6, 2012.

4. BIKE PATH BID AWARDS

INFORMATION

The Board needs to approve/disapprove the bid award.

DISCUSSION

Adams said we received six bids with Hale Built being the lowest bidder and Professional Construction Contractors as the second lowest bidder. Township Manager Christman said Hale Built did not provide all the required documents requested in the bid so he is recommending awarding the bid to the second lowest bidder: Professional Construction Contractors for \$284,418.50, excluding option #4, which will be bid out at a later date.

On motion by Smith, seconded by Panella, and agreed by four, the Board awarded the bike path bid award to Professional Construction Contractors, Bethlehem, PA for \$284,418.50, excluding option #4, which will be bid out at a later date.

5. UNLEADED AND DIESEL FUEL BID AWARDS

INFORMATION

The Board needs to approve/disapprove the bid award.

DISCUSSION

Adams provided memorandums to the Board with his recommendations for awarding the unleaded and diesel bids. Adams said the low bidder for both fluctuating prices and fixed prices are included in his memos. Adams said both companies had increases today, which now makes Isobunkers the low fixed price bidder. Colver said we had issues with Isobunkers in the past where they couldn't provide the necessary documents after we awarded the bid. Bruno said he would question whether we are assessing Isobunkers on prior history and not based on their current bid information. Adams presented references Isobunkers included with their bid and stated Isobunkers has provided all the required information requested in the bid specifications. Smith said why not go back out to bid and ask for fixed rates. Bruno reviewed the wording in the published bids. Colver said our next meeting is 15 days away so it could affect the bids if we wait. Colver said if we go with the fluctuating rate, how long are we locked in. Adams said this will take us to December 31, 2012. Adams noted we will be going out to bid in October for next year's fuel so we can include the actual numbers in the 2013 budget.

On motion by Mitchell, seconded by Panella, and agreed by four, the Board awarded the unleaded fuel bid to Petroleum Traders, Ft. Wayne, IN for unleaded gasoline at a fluctuating price per gallon of \$3.131, effective May 2012 through December 31, 2012.

On motion by Mitchell, seconded by Panella, and agreed by four, the Board awarded the diesel fuel bid to Isobunkers, Fleetwood, PA at a fixed price per gallon price of \$3.559/gallon for diesel fuel with a winterized fuel adjustment of \$0.035/gallon effective immediately through December 31, 2012.

6. PUBLIC COMMENT

None

7. REPORTS

Township Manager

- Christman said Chief Fretz announced his retirement at the January 23 board meeting and since then we have compiled his pension figures and his agreement has been put together and is ready for approval. On motion by Mitchell, seconded by Panella, and agreed by four, the Board authorized the Chairman to sign the retirement agreement.
- Christman said at the January reorganization meeting we skipped the reappointment of Harold Kist to the Sewer Authority. Christman said he is recommending reappointment of Harold Kist for a one year term expiring December 31, 2012. On motion by Smith, seconded by Panella, and agreed by four, the Board approved the reappointment of Harold Kist.
- Chrisman had two real estate and four personnel items for executive session.

Public Services Director

- Adams said the contractor was given the go ahead to start the pole building construction at the Palmer Athletic Complex.

- Adams said he had two resolutions from PennDOT to operate traffic signals at the proposed Route 33 interchange. Adams said last year PennDOT asked us to approve a resolution for this intersection but they now want one resolution for the northbound intersection and one resolution for the southbound intersection. On motion by Panella, seconded by Smith and agreed by four, the Board approved the two resolutions.

Police Chief

- Chief Fretz said as you are aware the speed sign broke and there are no parts available for repair. Fretz said we can purchase a new sign to mount on our trailer along with two other portable signs. Fretz said they will make the purchase in March and they will be paid out of the drug forfeiture money.

Supervisors

- Smith had one personnel item for executive session.
- Panella said the residents of Bridlepath Road and Marc Lane are very happy with the new stop sign at the intersection.

On motion by Panella, seconded by Mitchell, and agreed by four, the meeting was adjourned at 7:40 p.m. with two real estate and five personnel items for executive session.

Respectfully submitted,

Christopher S. Christman
Township Manager