

PALMER TOWNSHIP BOARD OF SUPERVISORS
GENERAL BUSINESS MEETING
February 6, 2012

A general business meeting of the Palmer Township Board of Supervisors was held on Monday, February 6, 2012 at 7:00 p.m. in the Community Room of the Palmer Library with four Supervisors in attendance: David Colver, Michael Mitchell, Ann-Marie Panella and Robert Smith. Robert Lammi was absent. Also in attendance was the Township Manager, Director of Public Services, Police Chief, and Township Solicitor. Jerry Braum from Patch Internet News and Emily Thiel of WFMZ represented the news media. Colver convened the meeting and led those present in the Pledge to the Flag.

2. APPROVAL OF DISBURSEMENT OF FUNDS – FEBRUARY 6, 2012

The report will be provided at the meeting.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board approved the disbursement of funds for February 6, 2012.

3. APPROVAL OF MINUTES – JANUARY 24, 2012

DISCUSSION

On motion by Panella, seconded by Mitchell, and agreed by all, the Board approved the minutes of January 24, 2012.

4. ESTATES AT PENN'S GRANT SECURITY RELEASE

INFORMATION

The Pidcock Company is recommending a release of \$7,400.74 from the improvements security for the Estates at Penn's Grant project. The Board needs to approve/disapprove the security release.

DISCUSSION

The Board reviewed The Pidcock Company recommendation letter and agreed with their recommendation of the release.

On motion by Panella, seconded by Mitchell, and agreed by all, the Board approved the security release for the Estates at Penn's Grant in the amount of \$7,400.74.

5. ARCHITECTURAL AND ENGINEERING SERVICES CONTRACT FOR THE PROPOSED SALT STORAGE BUILDING

INFORMATION

The Board needs to approve/disapprove the Architectural and Engineering Services Contract for the proposed salt storage building as recommended by the Director of Public Services.

DISCUSSION

The Board reviewed Tom Adams, Director of Public Services memo regarding the architectural and engineering services for the proposed salt storage building. The proposal was for \$7,910. Colver noted the cost of this project will be paid out of the Liquid Fuels account. He also stated that the size of this storage building will be able to hold the amount of salt needed for an entire winter. Colver said the township is also currently seeking geotechnical proposals for the project.

On motion by Smith, seconded by Panella, and agreed by all, the Board awarded the Architectural Services Contract to Portner & Hetke for the proposed salt storage building as recommended by the Director of Public Services.

6. NORTON AVENUE RESIDENT SIGN REQUEST

INFORMATION

Norton Avenue residents have presented a petition for a speed limit or watch children sign for Norton Avenue west of Loomis Street. The petition is attached and it was reviewed by the Traffic Safety Committee and their recommendation has been provided for your consideration in the attached memo. The Board needs to approve/disapprove the Norton Avenue resident sign request as recommended by the township traffic committee.

DISCUSSION

Colver stated he would rather see a speed limit sign than a watch children sign. There is a lot of traffic when the church lets out and they use the side streets. Fretz stated the roadway is only two blocks so they really can't go that fast. The Board felt they would like to keep it uniform and have the speed limit signs placed.

On motion by Panella, seconded by Smith, and agreed by all, the Board approved adding two speed limit signs on Norton Avenue.

7. APPROVAL OF UPDATED POLICE CHIEF JOB DESCRIPTION

INFORMATION

The Board needs to approve/disapprove the updated Police Chief job description.

DISCUSSION

Colver stated the few changes that were made in the job description for the police chief were highlighted and this also makes everything consistent with the recent advertisement.

On motion by Smith, seconded by Mitchell, and agreed by all, the Board approved the updated Police Chief job description.

8. PUBLIC COMMENT

None

9. REPORTS

Township Solicitor

- Bruno had an indemnification hold harmless agreement for Palmer North Industrial that the Chairman needs to execute. This project is finished but they wanted this agreement signed due to the sink holes that are on the property. On motion by Smith, seconded by Panella, and agreed by all, the Board authorized the Chairman to execute the agreement.
- Bruno had one litigation item for executive session.

Township Manager

- Christman said there is an Allentown Neighborhood Improvement Zone (NIZ) meeting next Thursday and he will be attending to see how this will affect Palmer Township.
- Christman had three personnel, one legal and one litigation item for executive session.

Public Services Director

- Adams said the bike path bids were opened this morning and it appears the low bidder was Hale Built. Adams said he will have a recommendation for the next meeting.

Police Chief

- Chief Fretz stated they are in the process of changing their computers in the cars from 3g to 4g. This will give them a more secure set up as well as faster, more efficient information as needed. It will also be compatible with a GPS program.

Supervisors

- Colver noted Dan Sigafos retired last week after 30 some years and wanted to wish him and his family well on his retirement.

On motion by Panella, seconded by Mitchell, and agreed by all, the meeting was adjourned at 7:20 p.m. with three personnel, one real estate and two litigation items for executive session.

Respectfully submitted,

Christopher S. Christman
Township Manager