

PALMER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION/GENERAL BUSINESS MEETING
JANUARY 3, 2012

A reorganization/general business meeting of the Palmer Township Board of Supervisors was held on Tuesday, January 3, 2012 at 7:00 p.m. in the Community Room of the Palmer Library with all Supervisors in attendance: David Colver, Robert Lammi, Michael Mitchell, Ann-Marie Panella and Robert Smith. Also in attendance were the Township Manager, Director of Public Services, Police Chief and Township Solicitor. Kris Porter from Patch Internet News represented the news media. Colver convened the meeting and led those present in the Pledge to the Flag.

2. SWEARING IN OF RE-ELECTED OFFICIAL - ANN-MARIE PANELLA

The Honorable District Judge Jacqueline Taschner swore in re-elected Township Supervisor Ann-Marie Panella to a six-year term.

3. MEETING TURNED OVER TO TEMPORARY CHAIRMAN WHO WILL CALL FOR NOMINATIONS FOR CHAIRMAN

Colver acted as temporary Chairman and called for nominations for Chairman of the Board of Supervisors for 2012. On motion by Panella, seconded by Lammi, David E. Colver was nominated as Chairman for 2012. On motion by Panella, seconded by Lammi, and agreed by all, nominations for Chairman were closed and David E. Colver was voted in as Chairman for 2012.

4. NEWLY-ELECTED CHAIRMAN WILL CALL FOR NOMINATIONS FOR VICE-CHAIRMAN

Chairman Colver called for nominations for Vice-Chairman for the Board of Supervisors for 2012. On motion by Mitchell, seconded by Smith, Robert A. Lammi was nominated as Vice-Chairman for 2012. On motion by Mitchell, seconded by Smith, and agreed by all, nominations for Vice Chairman were closed and Robert A. Lammi was voted in as Vice-Chairman for 2012.

5. APPOINT SECRETARY AND TREASURER

INFORMATION

The Township Manager recommends he be appointed as secretary/treasurer.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board appointed Christopher Christman, Township Manager, as Secretary/Treasurer for 2012.

6. APPOINT PUBLIC RECORDS OFFICER

INFORMATION

The Township Manager recommends he be appointed as the public records officer.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board appointed Christopher Christman, Township Manager, as the township public records officer for 2012.

7. ESTABLISH AMOUNT OF TREASURER'S BONDINFORMATION

The Board needs to establish the amount of the treasurer's bond for 2012. The current amount is \$3 million.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board voted to establish the treasurer bond at \$3 million for 2012.

8. APPROVAL OF MINUTES – DECEMBER 27, 2011DISCUSSION

On motion by Panella, seconded by Mitchell, and agreed by all, the Board voted to approve the minutes of December 27, 2011.

9. DISCUSSION OF 2012 ASSIGNMENTSINFORMATION

The Board needs to approve/disapprove the following assignments:

Planning Liaison – Robert A. Lammi

Recreation Board Liaison – Robert Smith

Suburban EMS Liaison – Mike Mitchell

Palmer Municipal Fire Department Liaison – David E. Colver

Shade Tree Commission Liaison – Ann-Marie Panella

Environmental Steering Committee Liaison – Robert Lammi

Township Engineer – to appoint J. Scott Pidcock as Township Engineer

Sewage Enforcement Officer – to appoint Ronald Gawlik. Sewage Enforcement

Alternates: Jeffrey Matyus, Ted Bigatel, Anthony Tallarida

Township Solicitor – to appoint Charles Bruno as Township Solicitor

Zoning Hearing Board Solicitor – will be appointed by Zoning Hearing Board at a fee of \$135.00 per hour.

Earned Income Tax Collectors – to appoint Keystone Collections Group for the year 2012.

Vacancy Board – to appoint Virginia Rickert to the Vacancy Board. Said Board exists and is used to break a tie if one exists due to a vacancy on the Board of Supervisors.

Township Physician – Coordinated Health Systems, 400 S. Greenwood Ave., Palmer, PA

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board approved the 2012 assignments as listed above.

10. DISCUSSION TO APPROVE LAFAYETTE AMBASSADOR BANK TO HANDLE ALL TOWNSHIP FUNDS

INFORMATION

The Board needs to approve/disapprove Lafayette Ambassador Bank to handle all Township funds.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board voted to approve Lafayette Ambassador Bank to handle all township funds for 2012.

11. DISCUSSION OF REAPPOINTMENTS TO THE PLANNING COMMISSION

INFORMATION

The Board needs to approve/disapprove the reappointment of Ronald Grandinetti to a four-year term on the Planning Commission, term to expire 12/31/15.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board voted to reappoint Ronald Grandinetti to a four-year term expiring 12/31/15.

12. DISCUSSION OF APPOINTMENTS TO THE ZONING HEARING BOARD

INFORMATION

The Board needs to approve/disapprove the appointments of Margaret Kennedy, Michael Mancino and Kristopher Grube to five-year terms on the Zoning Hearing Board, term to expire 12/31/16.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board voted to appoint Margaret Kennedy, Michael Mancino and Kristopher Grube to five-year terms on the Zoning Hearing Board, terms to expire 12/31/16.

13. DISCUSSION OF REAPPOINTMENT TO THE RECREATION BOARD

INFORMATION

The Board needs to approve/disapprove the reappointment of Cheryl Nielsen to a five-year term on the Recreation Board, term to expire 12/31/16.

DISCUSSION

On motion by Smith, seconded by Mitchell, and agreed by all, the Board voted to reappoint Cheryl Nielsen to a five-year term on the Recreation Board, term to expire 12/31/16.

14. DISCUSSION OF REAPPOINTMENT TO THE PALMER SHADE TREE COMMISSION

INFORMATION

Robert Rizzolino is not interested in being reappointed to the Shade Tree Commission. The Board needs to appoint a new member to the Commission, term to expire 12/31/16.

DISCUSSION

Colver said we will need to find someone to fill this position and will appoint the new member at a future meeting.

15. DISCUSSION OF APPOINTMENT OF THE EMERGENCY MANAGEMENT DIRECTOR

INFORMATION

The Board needs to approve/disapprove the reappointment of Delmar Grube as Emergency Management Director for 2012.

DISCUSSION

On motion by Panella, seconded by Lammi, and agreed by all, the Board reappointed Delmar Grube as the Emergency Management Director for 2012.

16. DISCUSSION OF APPOINTMENT OF VOTING DELEGATE AT 2012 STATE ASSOCIATION ANNUAL CONVENTION

INFORMATION

The Board needs to appoint a voting delegate for the 2012 State Association Annual Convention.

DISCUSSION

On motion by Panella, seconded by Smith, and agreed by all, the Board voted to appoint Robert Lammi as the voting delegate at the 2012 State Association Annual Convention.

17. APPOINTMENT OF THE 2012 TOWNSHIP COG DELEGATE AND ALTERNATE

INFORMATION

The Board needs to appoint members of the Board as the 2012 COG delegate and alternate.

DISCUSSION

On motion by Smith, seconded by Mitchell, and agreed by all, the Board appointed Robert Lammi as the 2012 COG delegate and Ann-Marie Panella as the COG alternate.

18. APPOINTMENT OF 2012 NORTHAMPTON COUNTY TAX COLLECTION COMMITTEE DELEGATE AND ALTERNATES

INFORMATION

The Board needs to appoint a primary delegate and first and second alternates to the Northampton County Tax Collection Committee for 2012.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board appointed Christopher Christman as the primary delegate and Brenda DeLong and Virginia Rickert as the alternates to the Northampton County Tax Collection Committee for 2012.

19. APPROVAL OF 2012 TOWNSHIP FEE SCHEDULE

INFORMATION

The Board needs to approve/disapprove the 2012 Township Fee Schedule.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board approved the 2012 Township Fee Schedule as presented.

20. PUBLIC COMMENT

None

21. REPORTS

Solicitor

- Bruno said at our last meeting the Board approved a demand on the letter of credit for the Majestic project at the Palmer North Industrial Park. Bruno said since that meeting they provided a signed extension agreement that takes them to April 30, 2012. Bruno said this will allow them time to address their sinkhole issues. Lammi made a motion to authorize the Chairman to sign the extension agreement and approved rescinding the demand on letter of credit. The motion was seconded by Smith, and agreed by all.
- Bruno said he previously informed the Board of a tax assessment appeal for FR McFadden Property Holding, LP for the property at 14 McFadden Road. Bruno said in the past the Board has authorized the Solicitor to enter an appearance to matters of

this nature. On motion by Lammi, seconded by Smith, and agreed by all the Board authorized the Township Solicitor to enter an appearance and follow the tax assessment appeal on behalf of the township.

Township Manager

- Christman had three personnel items for executive session.

Police Chief

- Chief Fretz said James Alercia is the new detective in the department and will be starting his duties on January 7, 2012.

Supervisors

- Colver thanked the Board members for re-electing him as Chairman and said he will continue to do the best he can.
- Panella thanked everyone for the nice swearing-in ceremony.

On motion by Mitchell, seconded by Panella, and agreed by all, the meeting was adjourned at 7:18 p.m. with three personnel items for executive session.

Respectfully submitted,

Christopher S. Christman
Township Manager