

PALMER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION/GENERAL BUSINESS MEETING
JANUARY 3, 2011

A reorganization/general business meeting of the Palmer Township Board of Supervisors was held on Monday, January 3, 2011 at 7:00 p.m. in the Community Room of the Palmer Library with all Supervisors in attendance: David Colver, Robert Lammi, Michael Mitchell, Ann-Marie Panella and Robert Smith. Also in attendance were the Township Manager, Director of Public Services, Police Chief and Township Solicitor. Colver convened the meeting and led those present in the Pledge to the Flag.

2. MEETING TURNED OVER TO TEMPORARY CHAIRMAN WHO WILL CALL FOR NOMINATIONS FOR CHAIRMAN

Colver turned the meeting over to Temporary Chairman Robert Smith who called for nominations for Chairman for the year 2011. On motion by Lammi, seconded by Mitchell, David E. Colver was nominated as Chairman for 2011. On motion by Lammi, seconded by Mitchell, and agreed by all, nominations for Chairman were closed and David E. Colver was voted in as Chairman for 2011.

3. NEWLY-ELECTED CHAIRMAN WILL CALL FOR NOMINATIONS FOR VICE-CHAIRMAN

Temporary Chairman Smith then turned the meeting over to re-elected Chairman David E. Colver. Colver then called for nominations for Vice Chairman. On motion by Mitchell, seconded by Smith, Robert A. Lammi was nominated as Vice Chairman for 2011. On motion by Mitchell, seconded by Smith, and agreed by all, nominations for Vice Chairman were closed and Robert A. Lammi was voted in as Vice Chairman for 2011.

4. APPOINT SECRETARY AND TREASURER

INFORMATION

The Township Manager recommends he be appointed as secretary/treasurer.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board appointed Robert Anckaitis, Township Manager, as Secretary/Treasurer for 2011.

5. APPOINT PUBLIC RECORDS OFFICER

INFORMATION

The Township Manager recommends he be appointed as the public records officer.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board appointed Robert Anckaitis, Township Manager, as the township public records officer for 2011.

6. ESTABLISH AMOUNT OF TREASURER'S BONDINFORMATION

The Board needs to establish the amount of the treasurer's bond for 2011. The current amount is \$3 million.

DISCUSSION

On motion by Panella, seconded by Mitchell, and agreed by all, the Board voted to establish the treasurer bond at \$3 million for 2011.

7. APPROVAL OF DISBURSEMENT OF FUNDS – JANUARY 3, 2011INFORMATION

The report will be provided at the meeting.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board voted to approve the disbursement of funds for January 3, 2011.

8. APPROVAL OF MINUTES – DECEMBER 28, 2010DISCUSSION

Lammi noted on the top of page five it was not noted that the record was reopened.

On motion by Lammi, seconded by Smith, and agreed by four, the Board voted to approve the minutes of December 28, 2010 with the above change. Colver abstained since he was absent at the December 28th meeting.

9. DISCUSSION OF 2011 ASSIGNMENTSINFORMATION

The Board needs to approve/disapprove the following assignments:

Planning Liaison – **Robert A. Lammi**

Recreation Board Liaison – **Robert Smith**

Suburban EMS Liaison – **Mike Mitchell**

Palmer Municipal Fire Department Liaison – **David E. Colver**

Shade Tree Commission Liaison – **Ann-Marie Panella**

Environmental Steering Committee Liaison – **Robert Lammi**

Township Engineer – **to appoint J. Scott Pidcock as Township Engineer**

Sewage Enforcement Officer – **to appoint Ronald Gawlik.** Sewage Enforcement

Alternates: **Jeffrey Young, Jeffrey Matyus, Ted Bigatel, Anthony Tallarida**

Township Solicitor – **to appoint Charles Bruno as Township Solicitor**

Zoning Hearing Board Solicitor – **will be appointed by Zoning Hearing Board at a fee of \$135.00 per hour.**

Earned Income Tax Collectors – **to appoint Keystone Collections Group and reappoint Brenda DeLong as Earned Income Tax Collector and Sheri Young and Nancy Mendres as her assistants for the year 2011.**

Vacancy Board – **to appoint Virginia Rickert to the Vacancy Board. Said Board exists and is used to break a tie if one exists due to a vacancy on the Board of Supervisors.**

Township Physician – **Coordinated Health Systems, 400 S. Greenwood Avenue, Palmer, PA**

DISCUSSION

On motion by Smith, seconded by Lammi, and agreed by all, the Board approved the 2011 assignments as listed above.

10. DISCUSSION TO APPROVE LAFAYETTE AMBASSADOR BANK TO HANDLE ALL TOWNSHIP FUNDS

INFORMATION

The Board needs to approve/disapprove Lafayette Ambassador Bank to handle all Township funds.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board voted to approve Lafayette Ambassador Bank to handle all township funds for 2011.

11. DISCUSSION OF REAPPOINTMENTS TO THE PLANNING COMMISSION

INFORMATION

The Board needs to approve/disapprove the reappointment of Thomas Grube and Chris Briglia to four-year terms expiring on 12/31/14.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board voted to reappoint Thomas Grube and Chris Briglia to four-year terms expiring 12/31/14.

12. DISCUSSION OF REAPPOINTMENT TO THE ZONING HEARING BOARD

INFORMATION

The Board needs to approve/disapprove the reappointment of Charles Roseberry to a three-year term on the Zoning Hearing Board, term to expire 12/31/13.

DISCUSSION

On motion by Panella, seconded by Smith, and agreed by all, the Board voted to reappoint Charles Roseberry to a three-year term on the Zoning Hearing Board, term to expire 12/31/13.

13. DISCUSSION OF REAPPOINTMENT TO THE RECREATION BOARD

INFORMATION

Robert Walker and Christopher McBairty declined reappointment. There are currently no candidates to appoint to the open positions on the Recreation Board.

DISCUSSION

Colver noted there are no candidates for the open Recreation Board positions and no action is required tonight.

14. DISCUSSION OF REAPPOINTMENT TO THE PALMER MUNICIPAL SEWER AUTHORITY

INFORMATION

The Board needs to approve/disapprove the reappointment of Richard Hai to a five-year term on the Palmer Municipal Sewer Authority, term to expire 12/31/15.

DISCUSSION

On motion by Lammi, seconded by Mitchell, and agreed by all, the Board voted to reappoint Richard Hai to a five-year term on the Palmer Municipal Sewer Authority, term to expire 12/31/15.

15. DISCUSSION OF APPOINTMENT TO THE EASTON AREA JOINT SEWER AUTHORITY

INFORMATION

The Board needs to approve/disapprove the reappointment of Carl Brown to a five-year term on the Easton Area Joint Sewer Authority, term to expire 12/31/15.

DISCUSSION

On motion by Lammi, seconded by Panella, and agreed by all, the Board reappointed Carl Brown to a five-year term on the Easton Area Joint Sewer Authority, term to expire 12/31/15.

16. DISCUSSION OF APPOINTMENT OF THE EMERGENCY MANAGEMENT DIRECTOR

INFORMATION

The Board needs to approve/disapprove the reappointment of Delmar Grube as Emergency Management Director for 2011.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board reappointed Delmar Grube as the Emergency Management Director for 2011.

17. DISCUSSION OF APPOINTMENT OF VOTING DELEGATE AT 2011 STATE ASSOCIATION ANNUAL CONVENTION

INFORMATION

The Board needs to appoint a voting delegate for the 2011 State Association Annual Convention.

DISCUSSION

On motion by Panella, seconded by Smith, and agreed by all, the Board voted to appoint Robert Lammi as the voting delegate at the 2011 State Association Annual Convention.

18. APPOINTMENT OF THE 2011 TOWNSHIP COG DELEGATE AND ALTERNATE

INFORMATION

The Board needs to appoint members of the Board as the 2011 COG delegate and alternate.

DISCUSSION

On motion by Mitchell, seconded by Smith, and agreed by all, the Board appointed Robert Lammi as the 2011 COG delegate and Ann-Marie Panella as the COG alternate.

19. PUBLIC COMMENT

None

20. REPORTS

Solicitor

- Bruno said he is looking forward to serving the township another year.

Township Manager

- Anckaitis had one personnel item for executive session.

Police Chief

- Fretz said the police department ended the year with no major incidents.

Supervisors

- Colver thanked the Board for appointing him as chairman once again and said he hopes to do a good job in 2011.
- Panella asked if the Board of Supervisors could send a congratulations letter to Easton Area High School band director Carol Lutte for being able to pull off the band presentation at the bowl game.

On motion by Mitchell, seconded by Panella, and agreed by all, the meeting was adjourned at 7:16 p.m. with one personnel item for executive session.

Respectfully submitted,

Robert G. Anckaitis
Township Manager